

**Academic Senate Council Minutes of October 2, 2017**  
**Contra Costa College**  
**2600 Mission Bell Drive, San Pablo, California 94806**

**Call To Order with Introduction of Guests at 2:15 p.m. in GEB 305**

**Committee Members in Attendance:** Beth Goehring (President), Rick Ramos (VP/CIC), Judy Flum (DE), Katie Krolkowski (CTE), Bonnie Holt (LA), Aminta Mickles (LAVA), Leslie Alexander (NSAS), Randy Watkins (NSAS), Luci Castruita (SS), and Alissa Scanlin (SS).

Members absent: Randy Carver (LA) and Sandra Moore (LAVA).

**Visitors in Attendance:** Vanna Gonzales, Tish Young and Mayra Padilla.

**CONSENT AGENDA ACTION ITEMS**

**October 2 agenda**

**September 18 minutes**

**ACTION:** Alissa motioned to approve the consent agenda action items; Leslie. seconded; Beth, Rick, Judy, Katie, Bonnie, Aminta, Leslie, Randy W, Luci, and Alissa were all in favor; no abstentions.

**NEW BUSINESS/ PENDING BUSINESS/ UPDATES/DISCUSSION**

**Review of Integrated Plan 2017-19** Mayra stated that money is received from the state to fund projects that can be evaluated and tied to outcomes. She discussed the costs, goals and progress made toward achieving the goals outlined in the 2015-16 SSSP, Student Equity, and BSI plans. The Plan will have a final read at the October 12 College Council.

**Guided Pathways Timeline/Reassigned Time for Chair** Leslie presented the proposed Pathway template and instructions. It was suggested to change the word "Pace" to something else since it could be confused with a previous pre-planned program designed for working adults (PACE).

**Faculty Schedule Committee** Beth shared the feedback she received regarding the creation of a faculty led schedule committee that included using balancing measures (where total number of students enrolled in classes would be averaged overall), and concern that it would be too monumental a task for faculty to review all the schedules. Aminta shared that she has no idea why her classes got cancelled and that if she had more information, she would have scheduled differently. Lucy feels that classes are cancelled too early. Bonnie shared that she had a class with 16 students cancelled a week before classes started. Luci just received a draft of the winter intersession that will run from December 11- January 10. The results from the survey Beth sent out to faculty were 44 for, and 8 against. The council agrees that the most important reason to have this a faculty led committee is more transparency and better communication. Bonnie motioned to move this forward; Alissa seconded; all in favor; no abstentions.

**Professional Development Credit for Substantial Committee Work Proposal** Faculty who are active members of the following committees can now receive professional development credit for work done outside of their committee each semester under flex category 9 of the "The Nine Authorized Uses" on the Variable Flex Report regarding professional growth within the institution:

- 1) CIC - up to 10 hours
- 2) DIC - up to 10 hours
- 3) Budget - up to 5 hours
- 4) Planning - up to 15 hours
- 5) Faculty Scheduling - up to 15 hours

Beth will send this information out to all faculty.

**Code Alignment Project** This project is almost completed for CTE. The corrections to the TOP codes will be done in a batch by the CIC. Alignment will begin on the rest of the curriculum.

**COMMITTEE REPORTS**

There were no committee reports.

**PRESENTATIONS FROM THE PUBLIC/ANNOUNCEMENTS/OPEN DISCUSSION**

There were no presentations from the public.

**Adjournment**

Meeting adjourned at 4:00 p.m. Next meeting will be October 16.

Respectfully submitted,  
Lynette Kral